



# ICBS Re-engineering Project Status Report

**Project Name:** ICBS Re-engineering Project  
**Managing Partner Agency:** USDA Forest Service  
**Agency IRM Contact:** Mike Funston  
**Business Leader:** Dave Milbrat  
**Project Manager:** Andy Gray  
**Project Advisor:** Jon Skeels  
**Date:** October 1, 2004  
**Reporting Period:** July 1 – September 30, 2004

## Overview:

The project currently has two main focus areas:

- Issue a request for proposals (RFP) for a system design, and
- Further refinement of business requirements which will help the system design/development contractor(s)

The ICBS-R Project website will be operational by October 1. The URL is: <http://icbs.nwcg.gov>

## Key Tasks, Milestones, and Accomplishments:

- Initial (working copy) Business Requirements document completed in August
- Three task groups have been identified and are concentrating on specific business requirements areas:
  - Financial, Accounting and Property Management
  - Expired Item Tracking
  - Automated Identification Technology (AIT)
- A fourth task group is developing baseline Performance Measures, which will enable the project to complete a formal project Cost Benefit Analysis (CBA).

## Issues and Impacts:

- None

## Current Schedule:

Phase	% Complete	Planned Start Date	Planned End Date	Actual Start Date	Actual End Date
Initiation	100%	5/1/2003	9/1/2003	5/2/2003	12/12/2003
Inception	75%	9/1/2003	8/30/2004	12/12/2003	
Elaboration	5%	8/30/2004	TBD		
Construction	0%	TBD	TBD		
Transition	0%	TBD	TBD		
Project Closeout	0%	TBD	(End of project)		

**Project Staffing and Contracting:**

- The ICBS-R Business Requirements Team is in place and is working on business requirements refinement. The 12-person team is made up of active cache personnel and represents National, Satellite and Local Area caches; Forest Service, Bureau of Land Management and two state agencies; 8 geographic areas; and a mix of cache operations/administration/management experience.
- Statement of Work (SOW) and Request for Proposal (RFP) documents for a system re-engineering design task order will be submitted to the Forest Service Rocky Mountain Regional Office on October 1. The Regional Acquisition Management Group will issue a request for proposals for design work under an existing GSA Schedule 70 contract. Several Schedule 70 vendors are expected to respond with proposals. The project team plans to evaluate proposals and select a design vendor by November, and award a design task order to the selected vendor before the end of the calendar year.