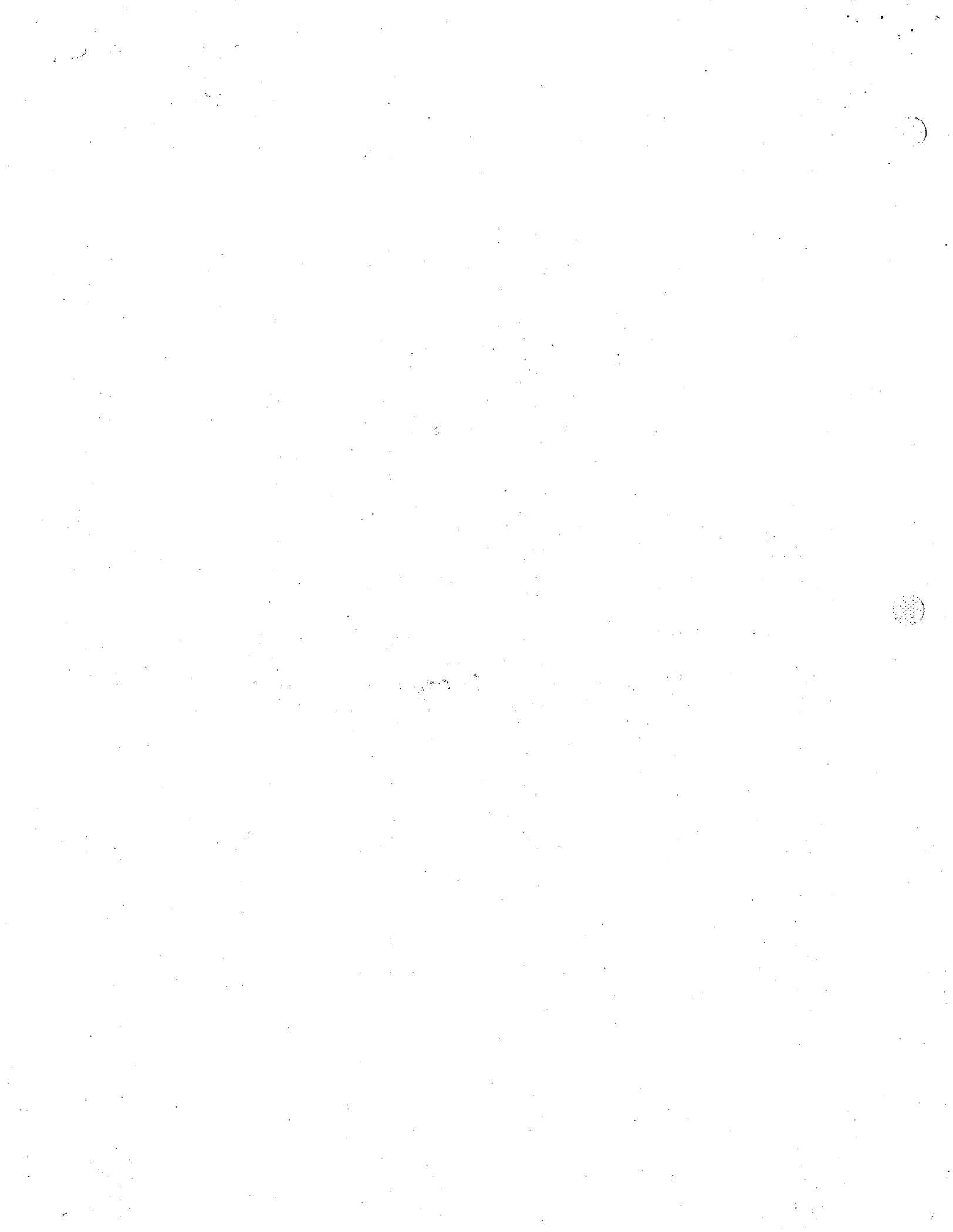


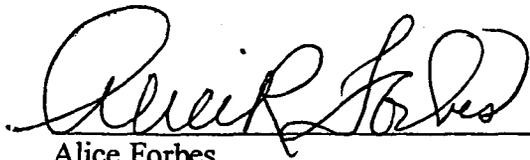
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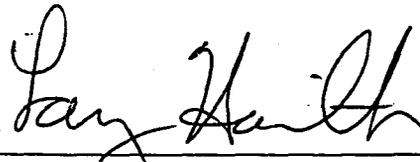
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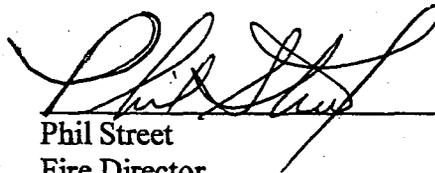
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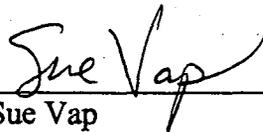
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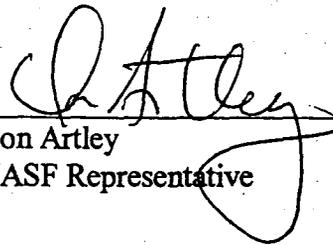
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SIGNED: JANUARY 30, 2003

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Chapter 10 Objectives, Policy and Scope

11 Mission Statement

The National Fire Equipment System (NFES) is an interagency body of principles, regulations, rules, standards, procedures and facilities designed to provide equipment and supplies for wildland fire management activities. Although planned, sized and funded to support wildland fire suppression, the NFES National Interagency Support Cache System may support other emergency, disaster, fire-related or land management activities, provided that such support is permitted by agency policies and does not adversely affect the primary mission.

12 Purpose of the Plan

The purpose of this plan is: (1) document and communicate the mission, authority, role and responsibility of the various components of the National Fire Equipment System; (2) identify the standard operating procedures (SOP); and (3) describe the development and maintenance of policies and procedures.

13 Scope

This plan applies to all NFES caches and agencies within the United States of America that supply logistical material support for fire management or emergency response. Coverage by NFES Interagency Support Caches may be local, across geographic boundaries or international.

14 Cache Concept

The Cache concept is to provide a reusable resource of standardized equipment and supplies that is commonly available to all customers within a specified area to meet short-term needs for wildland fire management.

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Chapter 20 Roles and Responsibilities

21 Partnership

The NFES Interagency Support Cache System is a cooperative partnership among members of the National Wildfire Coordination Group, General Services Administration, National Fire Equipment System Caches, and other established sources of equipment and supplies.

22 National Wildfire Coordination Group (NWCG)

The National Wildfire Coordination Group is a composite of federal and state representatives engaged in coordinating wildland fire activities on a national scale. It provides the operational guidelines that define the standards for NFES caches.

22.1 Fire Equipment Working Team (FEWT)

The Fire Equipment Working Team has the general responsibility to recommend national fire equipment policy, standard or procedure, or change thereto, to NWCG.

22.2 National Fire Equipment System Committee (NFES)

The NFES Committee of FEWT has the specific responsibility to approve standard operating procedures for the NFES Cache system, including the assignment of NFES numbers to nationally stocked items. The chairperson is a sitting member of FEWT.

22.2.1 National NFES Representative

The NFES Representative provides administrative and managerial support to the NFES program. The position supports and advises the NFES Chairman and Cache Coordinator on NFES operational issues. The NFES Representative is a sitting member of the NFES Committee.

22.3 National Cache Managers Group

The National Cache Managers Group is chartered as a subcommittee of NFES, with which it meets semiannually to discuss issues and recommendations. This group has the specific responsibility to execute the standard operating procedures as established by the NFES Committee. All cache management officers are required to adhere to policies, rules and regulations governing the management of NFES caches. Exchange of information with NFES is facilitated through the NFES Cache Manager Representative.

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22.3.1 NFES Cache Manager Chair

The management officers of the National Interagency Support Caches elect a chairperson to serve a two-year term. The biannual election is conducted at the spring meeting in even-numbered years.

Duties:

- Coordinate and conduct meetings
- Coordinate and preside over cache conference calls
- Coordinate information within National Cache System
- Liaison with NICC (and the National Coordinators?)
- Work with NFES Representative on issues relating to all caches

22.3.2 NFES Cache Manager Representative

The management officers of the National Interagency Support Caches elect a Cache Manager to sit on the NFES Committee. The two-year termed election is conducted at the spring meeting in even-numbered years. The representative shall serve as a liaison to take issues, concerns and proposals for changes in the Cache system to the NFES Committee. Likewise, the representative shall relay information and decisions from NFES to the National Cache managers.

22.3.3 National Cache Coordinator

The National Cache Coordinator is activated in the National Interagency Coordination Center at Planning Level IV and V to augment the role of National NFES Representative. The position coordinates the flow of Cache Restock orders, monitors the inventory levels of critical items (in Caches and GSA), and prioritizes Cache restock among the National Interagency Support Caches. The Coordinator is assigned from among the available National Cache Managers unencumbered by emergency support activities.

23 Host Agencies

- 23.1 Agencies participating in the NFES Cache System agree to provide service on an equitable basis to all cooperating agencies within their geographical zone of influence.
- 23.2 Agencies hosting NFES Interagency Support Caches are responsible for the Caches' operation and administrative support.

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- 23.3 National and Local Area Interagency Support Caches are hosted by USDA Forest Service, USDI agencies and various States. Initial Action and other local support caches are hosted by a variety of agencies.
- 23.4 Common responsibilities held by all agencies using the NFES Interagency Support Cache System include cooperation in adherence to NFES-recognized standards for assembly, storage, handling, refurbishment, accountability and proper return of Cache property. All participating agencies shall assure that agreements and financial reimbursement protocols are in place.

24 National Interagency Coordination Center (NICC)

- 24.1 The National Interagency Coordination Center manages the mobilization of resources across geographic and international boundaries.
- 24.2 Through Preparedness Level III, movement of supplies among NFES National Interagency Support Caches shall be facilitated through the Cache-to-Cache process.
- 24.3 The National Cache Coordinator is activated in the National Interagency Coordination Center at Preparedness Level IV and V.
- 24.4 During Preparedness Levels IV and V, the National Multi-Agency Coordination Group (MAC) sets National incident priorities for NICC.

25 Geographic Dispatch and Coordination Centers

- 25.1 Orders for supplies and equipment within specific geographic areas shall be ordered and tracked as determined by geographic policies.
- 25.2 During Preparedness Levels IV and V, the Geographic Area Multi-Agency Coordination Group (GMAC) sets Incident Priorities for the National Interagency Support Cache serving the Geographic Area.

26 NFES Interagency Support Caches

- 26.1 The NFES Interagency Support Caches are responsible for:
- Compliance with NFES-recognized standards for the acquisition, assembly, package, storage, shipment and refurbishment of supplies.
 - Maintenance of stocking levels for supplies as committed in their respective support plans. Inventories may fluctuate based on supply demand and availability.

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- Application of accepted accounting and inventory management principles as established by appropriate governmental oversight.
- Use of best business practices for cost-effective acquisition, use and management of government property.
- Assurance of accurate documentation for management and financial accountability as well as its timely delivery to appropriate parties.
- Implementation of computer application(s) for inventory management and tracking.
- Compliance with applicable transportation and safety rules, regulations and laws.
- Communication with other NFES Caches on matters of mutual interest.
- Sharing resources during large-scale National mobilization to the extent such participation does not jeopardize Geographic Area specific mission requirements.
- Assist in the distribution of cache memorandums within their respective zones of influence.
- Provision of technical advice and support.

26.2 Technical direction for the Caches comes from the National, Regional and/or State level of their parent host, National Wildfire Coordinating Group and Geographic Area Coordinating Group, and/or the Geographic Area Board.

26.3 National Interagency Support Caches

- Network of 11 Geographic Area Caches, independently hosted, staffed and managed.
- Foremost responsibility to service all customers in a designated Geographic Area.
- Primary source and collector of information for the Fire Loss/Use Program.
- Complex role of meeting Geographic and National emergency supply needs.
- Capability of supporting most emergency response activities.
- Cooperation in the redistribution of excess supplies.

26.4 National Interagency Support Satellite Caches

- Associated with a National Interagency Support Cache, but independently staffed and managed.
- Information management is integrated with the supporting National Interagency Support Cache.
- Serves as an agent for the supporting National Interagency Support Cache, but services a segment of the designated Geographic Area.

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26.5 Local Area Interagency Support Caches

- Independently hosted, staffed and managed, but may be associated, or work in partnership, with a National Interagency Support Cache.
- Service area is within a Geographic Area. In some cases, agency agreements may require service into adjacent Geographic Areas.
- Contribute to national mobilization and inventory management activities.

27 Local or Initial Action Caches

Various States, Federal agencies and administrative units have small, localized caches varying in support capacity from a few fire fighters to several hundred. These may or may not adhere to NFES standards.

28 Customers

- 28.1 Customers of the NFES Cache System include all Federal and State agencies and other cooperators as established by any cooperative or mutual support agreements. These may include disaster agencies, local governmental entities, military, and foreign governments.
- 28.2 Service to customers for purposes other than fire and other declared emergencies shall be secondary as resources permit.
- 28.3 Refurbishment, replacement and/or administrative charges shall be assessed as per current interagency agreements.

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Chapter 30 Definitions

31 Cache Designation

31.1 NFES-National Interagency Support Cache (NISC)

- 31.1.1 Hosted, staffed, funded and managed by Federal agencies. In some cases, a State agency may be a co-host.
- 31.1.2 Primary servicing Cache for a specific established Geographic Area as defined in the National Interagency Mobilization Guide.
- 31.1.3 Serve multiple customers across governmental, agency, administrative and geographical boundaries.
- 31.1.4 Provide support to any other Geographic Area or across an adjacent international boundary.
- 31.1.5 Located within one-hour driving time of transportation facilities for large cargo aircraft (e.g., C-130), and 40,000+ pound exclusive use ground transport.
- 31.1.6 Have ability to obtain, outfit, maintain, store and preposition cache support vans upon request.
- 31.1.7 Follow established NFES standards in operating procedures (SOP), refurbishment and kit configurations.
- 31.1.8 Incorporate NFES-approved inventory management and cache support computer application.
- 31.1.9 NFES-National Interagency Support Caches may have one or more satellite locations within their Geographic Area.
- 31.1.10 "NFES-National Interagency Support Cache", "National Interagency Support Cache", "National Support Cache", "Geographic Area Cache" and "National Cache" are synonymous terms.

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31.2 Satellite Cache

- 31.2.1 An interagency support cache directly associated with a designated NFES-National Interagency Support Cache.
- 31.2.2 Information management is integrated with the servicing National cache.
- 31.2.3 Operations are independently managed but closely integrated with the servicing National Cache.
- 31.2.4 Meets criteria defining National caches.

31.3 Remote Cache

- 31.3.1 An *ad hoc* satellite cache, which is established to meet extraordinary supply logistic needs for a temporary period of time. As an extension of a hosting NFES-National Interagency Support Cache, the host cache provides program oversight and information management support.
- 31.3.2 Managed by qualified personnel from NFES-National Interagency Support Cache system.
- 31.3.3 Generally created when one or more incidents are located at a significant distance from the primary servicing cache, and demand exceeds servicing capability.

31.4 Local Area Interagency Support Caches

- 31.4.1 Hosted, staffed, funded and managed by one or more Federal and/or State agencies.
- 31.4.2 Provide direct support to more than one agency and generally cover more than a single administrative management unit within a Geographic Area. Boundaries are determined by the cooperating agencies and agreements.
- 31.4.3 Follow established NFES standards in operating procedures (SOP), refurbishment and kit configurations.
- 31.4.4 Incorporate NFES-approved inventory management and cache support computer application.
- 31.4.5 "Local Area Interagency Support Cache", "Local Area Support Cache" and "Local Area Cache" are synonymous terms.

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31.5 Local or Initial Action Caches

- 31.5.1 Hosted, staffed, funded and managed by a Federal or State administrative unit.
- 31.5.2 Generally provide single agency support to one administrative unit. It may provide interagency support based on local agreements.
- 31.5.3 Not required to meet NFES standards: Consequently, use of such inventory is restricted to local use only and not generally available for large-scale mobilization, unless the standards are met.
- 31.5.4 Provide an inventory report of critical resources to the servicing National Interagency Cache in compliance with direction from the National Wildfire Coordination Group. (See Chapter 40.)
- 31.5.5 "Initial Action Cache", "Initial Attack Cache", "Forest Cache", "BD Cache", "Local Cache" and "District Cache" are synonymous terms.

32 Zone of Influence

- 32.1 The zone of influence, or service area, of each NFES-National Interagency Support Cache is generally based on Geographic Areas. Some boundary modification is made in specific areas based on proximity and ease of access to a cache in another regional area.
- 32.2 The NFES-National Interagency Support Cache is responsible for the support of all agencies and authorized cooperators in their specific zone of influence. This requirement also includes information flow and the local administration of the redistribution program.
- 32.3 Further delineation of zones of influence may occur with use of satellite, remote and Local Area Interagency Caches. However, the NFES-National Caches retain the default responsibility to ensure service across their designated Geographic Area.
- 32.4 Specific guidance for the operation and relationship of caches to customers is included in the Standard Operating Procedures.

33 Staffing Recommendations

- 33.1 Minimum staffing for a National Interagency Support Cache consists of:
 - Cache Manager or Supply Management Officer 1 ea

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- Assistant (Cache) Manager 1 ea
 - Material Handler Work Leader 1 ea
 - Materials Handler Positions 3 ea
 - Supply Clerk or Technician 2 ea
 - Small Engine Mechanic or Support Service Person 1 ea (if appropriate)
- 33.2 Deviation from minimum staffing is contingent upon volume of business, documentation requirements, portfolio of services provided, host agency constraints, operational period coverage and maximum workforce.
- 33.3 Supervisory ratios in production tasks should not be more than 1:10 for reasons of safety, security and quality control.
- 33.4 Satellite, Remote and Local Interagency Support Caches may have equivalent organizations.
- 33.5 These positions must meet the knowledge, skill and ability levels established in the "Job Performance Requirements Guide for National Fire Equipment System Cache Positions" (PMS 330-2). These minimal qualifications must be followed to ensure expertise and cross-utilization of personnel.
- 33.6 Caches utilizing an automated inventory management application should have an Information Systems specialist assigned, available or on-staff for hardware, software and documentation support.

34 Cache Property Management

- 34.1 Applicable Federal, State and Agency laws, regulations, policy and best business practices govern property management. Certain fire business practices are explicitly outlined in the NWCG Interagency Incident Business Handbook. Generally accepted business management principles pertaining to finance, accounting and inventory management shall be applied as well.
- 34.2 Custodianship
- 34.2.1 The managing official of a cache is the designated custodian of cache property: As such, the officer is accountable for the whereabouts of the property.
 - 34.2.2 Property not returned to the cache must be documented regarding the efforts to locate and the reason for loss, damage or destruction. Documentation for loss, damage or destruction becomes permanent record for auditing purposes.

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34.3 Property Classification

- 34.3.1 Classification of property is determined by value, durability, sensitivity, utility, capacity for reuse, maximum acceptable loss rates, and agency-specific property guidelines.
- 34.3.2 Classes
- 34.3.2.1 Accountable/Sensitive (Maximum acceptable loss: Zero.)
 - 34.3.2.2 Durable 10% (Maximum acceptable loss: 10%.)
 - 34.3.2.3 Durable 20% (Maximum acceptable loss: 20%.)
 - 34.3.2.4 Durable 30% (Maximum acceptable loss: 30%.)
 - 34.3.2.5 Consumable (Maximum acceptable loss: 100%.)
- 34.3.3 Accountable/sensitive property includes any item an agency or cache has a particular interest in tracking or has a zero tolerance for loss.
- 34.3.4 Consumable property includes those having a limited lifetime, a single use purpose, or a refurbishment cost that exceeds acquisition.

34.4 Property Purchased Directly For Incidents

- 34.4.1 Equipment and supplies purchased for an incident become the property of the host agency for that incident and shall be returned to the appropriate cache of that agency. Such property shall be marked as appropriate for the agency's policy.
- 34.4.2 The Interagency Incident Business Handbook is the authoritative source for disposition of property acquired for fire suppression.

34.5 Returns and Outstanding Items

- 34.5.1 All accountable/sensitive, durable and unused consumable property should be returned to the servicing Cache within 30 days of the incident or project closure.
- 34.5.2 The Cache shall assist customers with identifying outstanding items.
- 34.5.3 Documentation is required for unserviceable, lost, stolen, damaged or destroyed property.

34.6 Repair and Refurbishment

- 34.6.1 Accountable/sensitive and durable property should be repaired and/or refurbished to the fullest extent possible in order to optimize utility and cost effectiveness.
- 34.6.2 The National Storage and Refurbishment Standards (NFES 2249) shall be adhered.

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- 34.6.3 Specialized items requiring unique facilities or equipment for refurbishment such as pumps may be sent, per agreements, to a National Interagency Support Cache equipped for such refurbishment.

34.7 Incident Replacement

- 34.7.1 Protocol prescribed in the National Interagency Mobilization Guide for incident replacement of supplies shall be strictly adhered.

34.8 Shortages In Supply of NFES Items

- 34.8.1 NICC, with NFES guidance, shall advise all fire and cooperating agencies of those items determined critical and in short supply.
- 34.8.2 Identified items shall be ordered through established ordering channels and shall be coordinated through the NFES Representative (or National Cache Coordinator) at NICC.

34.9 Redistribution Program

- 34.9.1 The NFES-National Interagency Support Caches shall participate in an annual redistribution program as conditions warrant.
- 34.9.2 This program realigns excess inventory that accumulated as a result of large-scale mobilization of resources among National Interagency Support Caches. The intent of the program is to return each Cache's inventory to beginning stock levels, with minimal additional procurement. If the volume of excess inventory exceeds the need to meet the primary purpose for all Caches, the additional excess may be used to reach approved modified stocking levels.
- 34.9.3 Redistribution does not augment normal procurement procedures for inventory replacement.
- 34.9.4 Realignment is made on the basis of stocking levels, established at the beginning of the previous incident year, and anticipated support requirements.
- 34.9.5 Redistribution of supplies is made for the cost of transportation only, incurred by the shipping Cache.
- 34.9.6 The NFES Representative (or its delegate) shall coordinate the program. The process consists of soliciting and compiling a list of available excess inventory, identifying needs by each Cache, and producing a schedule of redistribution. The current procedural document is found in the Standard Operating Procedures.

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- 34.9.7 Redistribution may occur in one or more phases, but must be completed no later than March 1 immediately following the previous fire season.
- 34.9.8 Any remaining property declared excess could be made available generally per Federal Management Regulation 102-36. Specific process, procedure and protocol may vary among agencies, but generally begins with reporting excess property to the Property Management Officer (PMO) on Form SF-120.
- 34.9.9 Excess property found within the various State caches at the end of the fire season may be redistributed as per host agency direction and policy.
- 34.10 Automated Inventory Application
- 34.10.1 NFES Interagency Support Caches are required to implement a computer application for inventory management and tracking, which incorporates NFES and resource ordering protocols.
- 34.10.2 Requirements include provision for continued operation on principle computer systems of participating agencies (24/7 coverage), with a software link among systems. The linkage insures data transmission and information flow to the NFES Caches and the National Interagency Coordination system.
- 34.11 NFES Number System
- 34.11.1 A unique four-digit number protocol has been established for all items stocked in the NFES Cache System. The inventory management application in use by the NFES-National Caches has the capacity to employ up to six digits.
- 34.11.1.1 Numbers 0001 through 6999 are assigned to items having system-wide availability. These numbers are approved and assigned by the NFES Committee, whose Chair monitors the national assignments. A Cache's utilization of a numbers in this series implicitly guarantees compliance with NFES standards.
- 34.11.1.2 The National Incident Radio Cache and the Remote Area Weather program assign numbers 4000 through 5999.
- 34.11.1.3 Numbers 7000-plus are assigned on a local basis for internal, local and geographic area use only.
- 34.11.2 The NFES number has no direct relationship to National Stock Numbers as assigned by General Services Administration. A complete listing of all assigned numbers, cross referenced to National Stock Numbers, if applicable, is included in the National Fire Equipment System Catalog.

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34.11.3 New Item Introduction

- 34.11.3.1 Procedure and required information are described in the National Fire Equipment Catalog.
- 34.11.3.2 If the item is exclusive to a specific Cache, its manager will make a number assignment.
- 34.11.3.3 If the item is to be exclusive to a specific Geographic Area, its Coordinating Group shall review and approve the request per its defined process. The servicing National Cache will make a number assignment upon approval.
- 34.11.3.4 If the item is recommended for national inclusion, the request forwarded to the NFES Committee for review and approval via the appropriate NFES representative.
- 34.11.3.5 Some items may require additional reviews by specialty groups, such as Health and Safety, prior to final approval.

35 Publications Management System

- 35.1 The Publications Management System (PMS) provides published training and operational material to the Incident Command System and resource protection programs.
- 35.2 Media formats include print, digital and video.
- 35.3 Material is coordinated by a NWCG subcommittee and stocked by the Great Basin National Interagency Support Cache.

36 Forest Service National Symbols Program Distribution

- 36.1 The Northeast Area National Interagency Support Cache acquires, stores and distributes all National Symbols program materials including Smokey Bear prevention items, Woodsy Owl environmental educational materials and Junior Forest Ranger fulfillment. It also distributes Dept. of Interior Fire Education materials and provides resource kits for National Fire Prevention Teams.
- 36.2 This material is coordinated by the USDA Forest Service, under advisement of the National Association of State Foresters' (NASF) Cooperative Forest Fire Prevention Committee (CFFP), and the USDI Bureau of Land Management. The website at www.symbols.gov contains the catalog of these materials and other information having to do with these programs.

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37 Standard Operating Procedures

37.1 Procedures For Changes

- 37.1.1 Modification, deletion or addition of standard operating procedures shall be approved and distributed by the appropriate authority affecting the specific Cache.
 - 37.1.1.1 The authority for NFES-National Caches is NWCG Fire Equipment Working Team via the NFES Committee.
 - 37.1.1.2 Those SOPs specific to caches of a given Geographic Area shall be approved and distributed through that Area's Coordinating Group.
 - 37.1.1.3 The Cache Manager shall be the authority for Cache-specific SOPs.
- 37.1.2 Copies of standard operating procedures shall be provided to cache managers, NWCG, coordination and dispatch centers, and fire management officials of all cooperating agencies.

37.2 National Fire Equipment System (NFES)

A system of standards and specifications for supplies and equipment used in wildland fire suppression activities. A unique identification methodology, called the NFES Number, is incorporated to catalog and process all items in the NFES Cache system.

37.3 National Cache Management Plan

This document, it provides the umbrella plan for management of NFES Interagency Support Caches. Being a NWCG document, the NFES Committee has the responsibility to maintain its content and currency. The Plan shall be reviewed annually as necessary and updated as appropriate, with the approval of NWCG. Changes may be incorporated as deemed necessary by the NFES Committee pending final approval by NWCG.

37.4 National Fire Equipment System Catalog (NFES 0362)

The NFES Catalog is the definitive resource for identifying, locating and ordering Cache supplies and equipment as well as NWCG publications.

37.5 National Interagency Support Cache System Standard Operating Procedures

This manual is a compilation of relevant policy and procedure documents for National Interagency Support Caches. Each National Cache updates their copy as additions, deletions or changes are made.

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- 37.6 Storage and Refurbishment Standards (NFES 2249)
Establishes standards for the storage and refurbishment of supplies and equipment.
- 37.7 Job Performance Requirements (PMS 330-2)
Identifies the Job Performance Requirements (JPR) for the Cache Manager, Assistant Cache Manager, Materials Handler Leader, Materials Handler and Supply Clerk in the areas of Inventory Management, Receiving, Distribution, Facilities Management, Program, Budget and Personnel Management, Hazardous Materials Management, Waste Disposal/Recycling, and Cataloging. Additional requirements are being considered for Cache Demobilization Specialist.
- 37.8 Interagency Cache Business System
A standard interagency automated inventory management and database for the inventory control, mobilization, tracking and cost accounting of all items stocked in the NFES Cache System. *(Note: Mandatory for National Interagency Support Caches with a current exemption for the Alaska Interagency Support Cache.)*
- 37.9 National Interagency Support Cache Periodic Inventory Policy
Prescribes roles, responsibilities, procedures, documentation and acceptable results for conducting annual and random inventory counts.
- 37.10 National Interagency Support Cache Coordinator Operational Guidelines
Prescribes roles, responsibilities, objectives, authorities, procedures and documentation requirements for coordinating mobilization of supplies during Preparedness Levels 4 and 5.
- 37.11 Cache Operating Plan
Provides Cache-specific parameters for daily operations, support levels, staffing and funding. This is optional per management prerogatives.
- 37.12 Inventory Management Plan
Establishes the basis for inventory acquisition and maintenance, by identifying the items to stock and their quantity. Federal Appropriations Law mandates this for Federal entities.
- 37.13 National Interagency Mobilization Guide (NFES 2091)
Standard procedures to guide operations of multi-agency logistical support activity. Each Geographic Area may have its own mobilization guide to further refine and enhance this guidance for Geographic Area needs. Chapter 23 provides guidance specific to supplies and

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equipment, covering such topics as mobilization, demobilization, cache ordering procedures, restock, replacement and transfers.

37.14 Fire Loss/Use Tolerance (Interim Directive 5160-93-1)

Provides for the management oversight of equipment and supplies on all Type 1 and 2 incidents supported by NFES Caches. Defines "fire loss/use rate", categories of equipment and supplies, reasonable anticipated fire loss/use percentage, procedures for reviewing incidents and investigating those cases where loss/use tolerance rates may have been exceeded.

37.15 OIG Inventory Report (USFS Caches Only)

Due October 15 of each year, this report displays inventory values on October 1, March 1 and September 30 of the previous fiscal year, and explains the changes in value during the interim periods.

37.16 US Department of Transportation Hazardous Material Regulations

Specifies policy and procedures for transporting hazardous material.

37.17 Office of Safety and Health Administration (Federal and State)

Specifies policy and procedures for handling and storage of various types of materials.

37.18 Interagency Incident Business Management Handbook (and Supplements)

Provides finance and business management procedures for interagency fire suppression.

37.19 NWCG Memorandum Regarding Local Cache Inventories

Memorandum to Federal and State partners of NWCG to provide information about local cache inventories to National Caches in response to 1990 USDA OIG Audit Recommendation 4a.

37.20 SOPs Yet To Be Developed

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Chapter 40 Local Cache Inventories

41 Requirement For Local Cache Inventories

- 41.1 Per NWCG direction based on findings from the 1990 USDA OIG Audit, all local caches are required to provide annual inventories of all NFES items identified in the memorandum dated April 13, 1995 (or as subsequently modified).
- 41.2 These inventories must be completed and forwarded to the servicing National Interagency Support Cache no later than April 1 of each year.
- 41.3 The Cache retains this information as reference to potential resources in the event of severe shortage due to fire activity. The items remain in the possession and discretion of the local unit.
- 41.4 All items shall conform to refurbishment standards as set forth in the current edition of NFES 2249 Fire Equipment Storage and Refurbishing Standards. Nonconforming items are not included.

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Chapter 50 Interagency Support Caches

51 National Interagency Support Caches

51.1 Northern Rockies Cache (NRK)

- 51.1.1 Location: Missoula, Montana
51.1.2 Managed By: USDA Forest Service
51.1.3 Geographic Area: Northern Rockies Area
51.1.4 Zone of Influence: Idaho Panhandle, central Idaho, Montana, North Dakota, northwest South Dakota and northwest Wyoming
51.1.5 Primary Backup To: Billings and Coeur d' Alene Interagency Caches
51.1.6 International Support: Bordering Canadian Provincial areas

51.2 Rocky Mountain Cache (RMK)

- 51.2.1 Location: Lakewood, Colorado
51.2.2 Managed By: USDA Forest Service
51.2.3 Geographic Area: Rocky Mountain Area
51.2.4 Zone of Influence: Colorado, Wyoming, South Dakota, Kansas and Nebraska
51.2.5 Primary Backup To: n/a
51.2.6 International Support: n/a

51.3 Prescott Cache (PFK)

- 51.3.1 Location: Prescott, Arizona
51.3.2 Managed By: USDA Forest Service
51.3.3 Geographic Area: Southwest Area
51.3.4 Zone of Influence: Arizona
51.3.5 Primary Backup To: Silver City Cache. Also provides assistance to the Great Basin Cache in supporting incidents in southern Nevada and southern Utah
51.3.6 International Support: Bordering Mexican States

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51.4 Silver City Cache (SFK)

- 51.4.1 Location: Hurley, New Mexico
- 51.4.2 Managed By: USDA Forest Service
- 51.4.3 Geographic Area: Southwest Area
- 51.4.4 Zone of Influence: New Mexico, Texas west of the 100th parallel and southeastern Arizona
- 51.4.5 Primary Backup To: Prescott Cache
- 51.4.6 International Support: Bordering Mexican States

51.5 Northern California Cache (NCK)

- 51.5.1 Location: Redding, California
- 51.5.2 Managed By: USDA Forest Service
- 51.5.3 Geographic Area: Northern California
- 51.5.4 Zone of Influence: Northern California
- 51.5.5 Primary Backup To: Southern California Cache, Great Basin Cache in western Nevada and Northwest Area Cache in southern Oregon
- 51.5.6 International Support: Pacific Rim

51.6 Southern California Cache (LSK)

- 51.6.1 Location: Ontario, California
- 51.6.2 Managed By: USDA Forest Service
- 51.6.3 Geographic Area: Southern California.
- 51.6.4 Zone of Influence: Southern California and Pacific Islands
- 51.6.5 Primary Backup To: Northern California Cache, Prescott Cache and Great Basin Cache in southern Nevada.
- 51.6.6 International Support: Bordering Mexican States and Pacific Rim

51.7 Great Basin Cache (GBK)

- 51.7.1 Location: Boise, Idaho
- 51.7.2 Managed By: USDI Bureau of Land Management
- 51.7.3 Geographic Area: Great Basin

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- 51.7.4 Zone of Influence: Southern and central Idaho, Utah, Nevada, and western Wyoming
- 51.7.5 Primary Backup To: n/a
- 51.7.6 International Support: n/a
- 51.7.7 Primary source of NWCG Publications Management System materials.
- 51.8 Northwest Area Cache (NWK)
- 51.8.1 Location: Redmond, Oregon
- 51.8.2 Managed By: USDA Forest Service
- 51.8.3 Geographic Area: Pacific Northwest Area
- 51.8.4 Zone of Influence: Washington and Oregon
- 51.8.5 Primary Backup To: Wenatchee and La Grande Interagency Caches as well as various State caches
- 51.8.6 International Support: Bordering Canadian Provincial Areas
- 51.9 Southern Area Cache (SAK)
- 51.9.1 Location: London, Kentucky
- 51.9.2 Managed By: USDA Forest Service
- 51.9.3 Geographic Area: Southern Area
- 51.9.4 Zone of Influence: Southern United States westward to Texas (100th parallel) and the Caribbean territories
- 51.9.5 Primary Backup To: Northeast Area Cache
- 51.9.6 International Support: Caribbean countries
- 51.10 Eastern Area Cache (NEK)
- 51.10.1 Location: Grand Rapids, Minnesota
- 51.10.2 Managed By: USDA Forest Service and the State of Minnesota
- 51.10.3 Geographic Area: Eastern Area
- 51.10.4 Zone of Influence: central and northeast portion of the United States, north of the Ohio River.
- 51.10.5 Primary Backup To: Southern Area Cache
- 51.10.6 International Support: Bordering Canadian Provincial areas

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51.10.7 NEK is the sole-source supplier of the Forest Service National Symbols program, providing Smokey Bear Prevention, Woodsy Owl Environmental Education and Dept. of Interior Fire Education materials.

51.11 Alaska Cache (AKK)

51.11.1	Location:	Fort Wainwright, Alaska
51.11.2	Managed By:	USDI Bureau of Land Management
51.11.3	Geographic Area:	Alaska
51.11.4	Zone of Influence:	Alaska
51.11.5	Primary Backup To:	State of Alaska Cache
51.11.6	International Support:	Bordering Canadian Provincial areas

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42 Memorandum

NATIONAL WILDFIRE COORDINATING GROUP
FIRE EQUIPMENT WORKING TEAM
NATIONAL FIRE EQUIPMENT COMMITTEE

March 25, 1999

MEMORANDUM

TO: Directors, FAM, USFS; State Directors, BLM; State Foresters; National Interagency
Cache Managers; Interested Parties

thru: Geographic Area Coordination Centers

FROM: Kim Christensen, NFES Chair

RE: Local Cache Inventories/OIG Audit of the National Cache System

REPLY DUE: April 30, 1999
REPLY TO YOUR NATIONAL INTERAGENCY SUPPORT CACHE

.....

We, as cooperators, have completed to varying levels of success, the recommendations which were made regarding the National Interagency Support Cache (NISC) operations by the USDA Office of Inspector General in 1990.

Over the last several years, we have made a strong effort at implementing one of the remaining recommendations in the report. This is:

Recommendation 4a: Develop procedures to coordinate local firefighting equipment and supply inventories with the National Cache System. These procedures should include both fire suppression and Brush Disposal (BD) caches.

Background:

The Agency response in May, 1991 states: "By December, 1991, we will issue directions on how to utilize the resources in the Forest Service Brush Disposal caches and local fire caches. The long term solution is in the development of the Interagency Cache Management Plan to establish procedures for using the resources of all agencies involved with fire suppression."

A letter was distributed with direction for forests to provide the National Interagency Support Cache (NISC) with this information. There was no further direction as to what was to be provided or when, only that it had to be accomplished annually.

The National Interagency Support Cache management Plan was approved in April 1994, by both the Bureau of Land Management and the Forest Service. Copies are available from your NISC Manager.

The National Interagency Support Cache Management Plan states: "Caches not identified as a NFES National Interagency Support Cache are an integral part of the overall national incident support resources. During Preparedness Levels IV and V, they provide, receive information, and identify availability through their servicing designated NFES National Interagency Support Cache."

Current Situation:

The 1994 Fire Season and the preliminary findings of the after action review performed by the USDA Office of the Inspector General has shown that this direction is inadequate. Waiting until we are at Preparedness Level IV and V puts us behind the power curve.

Attached is the inventory list which was developed and approved by NISC Cache Managers and the National Interagency Coordination Center. This is to be completed **ANNUALLY** by April 1, and submitted to your NISC.



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This inventory will assist your NISC Manager in responding to requests for equipment and supplies as nationally we declare Preparedness Levels IV and V. You will still have control of the equipment and supplies. If the inventoried items are needed, a request will be made to you by your National Interagency Geographic Area Coordinator to provide the requested equipment and supplies for the national suppression efforts. At that time, you will need to assess your local situation and determine the actual availability of the equipment or supplies.

Questions regarding this matter may be directed to your NISC Manager or myself at: NIFC, 3833 S. Development Avenue, Boise, ID 83705, or calling (208)-387-5418.

Thank you for your cooperation in this matter.

Sincerely,

Kim Christensen, Chair
National Fire Equipment Committee

Attachment

cc: NICC
Agency Directors
NISC Cache Managers



National Wildfire Coordination Group
 NFES Cache Management Plan – DRAFT

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43 Local Inventory^{1,2}

<u>DIVISION</u>	<u>NFES</u>	<u>DESCRIPTION</u>	<u>QTY</u>	<u>U/I</u>
TOOLS				
	0146	PULASKI, W/PLASTIC SHEATH	—	EA
	0159	SAW, CHAIN, 16" TO 24" BAR	—	EA
	0340	KIT, CHAIN SAW, NFES	—	EA
	0171	SHOVEL, W/PLASTIC SHEATH, SIZE #1	—	EA
WATER HANDLING				
	0966	HOSE, CSJRL, 1" NPSH X 100'	—	LG
	0967	HOSE, CSJRL, 1-1/2" NH X 100'	—	LG
	1016	HOSE, GARDEN COLLAPSIBLE SYN 5/8" X 50'	—	LG
	1238	HOSE, SYNTHETIC, LINED 1" NPSH X 100'	—	LG
	1239	HOSE, SYNTHETIC, LINED 1-1/2" NH X 100'	—	LG
	0870	KIT, PUMP, PORTABLE NFES	—	KT
	0670	KIT, PUMP, PORTABLE LIGHTWEIGHT, 25-45 GPM	—	KT
	0024	NOZZLE, TWIN TIP COMB. 1" NPSH-F FORESTER	—	EA
	1081	NOZZLE, COMBINATION, BARREL, 1" NPSH	—	EA
	1082	NOZZLE, COMBINATION, BARREL, 1-1/2" NH	—	EA
	1149	PUMP, BACKPACK OUTFIT	—	EA
	0148	PUMP, FIRE PORTABLE, (MARK III)	—	EA
	0124	PUMP, LIGHTWEIGHT, 45 GPM	—	EA
	0010	REDUCER, HOSE, 1-1/2" NH-F TO 1" NPSH-M	—	EA
	0661	TANK, FOLDING, 1000 GL CAPACITY	—	EA
	0664	TANK, FOLDING, 1500 GL CAPACITY	—	EA
	0568	TANK, COLLAPSIBLE, 3000 GL CAPACITY	—	EA
	6030	TANK, COLLAPSIBLE, 4800 GL CAPACITY	—	EA
	6031	TANK, COLLAPSIBLE, 6000 GL CAPACITY	—	EA
	0731	TEE, HOSELINE, W/CAP & CHAIN, 1-1/2" NH	—	EA
	0230	TEE, HOSELINE, W/VALVE, 1-1/2" NH	—	EA
	0231	VALVE, WYE, GATED, 1-1/2"NH	—	EA
PPE & SAFETY				
	0169	SHELTER, FIRE, W/CASE	—	EA
MISCELLANEOUS				
	0022	BAG, SLEEPING, CLOTH, WASHABLE 3 LB FILL	—	EA
	1309	LONGLINE, KIT, REGIONAL WITH REMOTE HOOK	—	EA

¹ Local inventory items list is current as of April 1999.

² All items listed conform to refurbishment standards as set forth in NFES 2249 Fire Equipment Storage and Refurbishing Standards (1998).

