

ICBS Training Syllabus

ICBS Training/Learning Objectives

- Ensure training is relevant for each target audience.
- Check for understanding with each lab module and move forward.
- Provide training that builds on previous learning modules.
- At trainings end, each student has a good conceptual knowledge of the ICBS application.
- At trainings end, each student has a good practical knowledge of the ICBS application.
- Provide the necessary training tools and resources to ensure success of the target audience at the end of training.
- Provide audience with sufficient hands-on experience in using the ICBS application
- Upon completion of the training, the target audience should have acquired an in-depth knowledge of his/her daily functional area(s)
- Upon completion of the training, the target audience should know how to obtain user support (e.g. from their Cache System Administrator or the ICBS Helpdesk)

The time frames allotted to the PowerPoint's and Labs are a general guideline. The time frames listed also include the estimated time it takes to create the process, through to its completion, including the tasks performed in the warehouse with the scan guns.

PowerPoint 1-WMS overview-20 minutes

- Lab 1-Logging into ICBS-R : 15 minutes

PowerPoint 2-Modeling Participants: 15 minutes (Configurator)-15 minutes

- Lab 2-Viewing Participants Details: 15 minutes

PowerPoint 3-Managing User Security and Access (Configurator-Admin Personnel): 20 minutes

- Lab 3-Creating a User: 20 minutes

PowerPoint 4-Defining the Warehouse Layout: 20 minutes

- Lab 4-Viewing Cache Layout: 15 minutes

PowerPoint 5-Managing the Catalog: 15 minutes (Configurator-Enterprise Level Admin)

- Lab 5-Item Catalog: 15 minutes

PowerPoint 6-Viewing Item Details: 20 minutes (Configurator-Enterprise Level Admin)

- Lab 6-Viewing Item Details: 20 minutes

PowerPoint 7-Managing Customers: 20 minutes

- Lab 7-Managing Customers: 15 minutes

PowerPoint 8-Supplier Item Details: 20 minutes (Configurator-Enterprise Level Admin)

- Lab 8-Supplier Item Details: 15 minutes

PowerPoint 9: Managing Inventory: 20 minutes

- Lab 9: Configuring Inventory: 30 minutes

PowerPoint 10: Ad-Hoc Moves: 15 minutes

- Lab 10: Ad-Hoc Moves: 30 minutes

PowerPoint 11: Inbound Process Exercises: 15 minutes

- Lab 11: 60 minutes

1. The PO/Requisition will be received into the cache and put away to storage locations via the console and the scan guns.

PowerPoint 12: Kitting and De-Kitting: 20 minutes

- Lab 12: Kitting and De-Kitting: 90 minutes

PowerPoint 13: Create Incident/Other Orders: 20 minutes

- Lab 13: Create Incident/Other Orders: 25 minutes

PowerPoint 14: Creating Incident and Other Issues: 20 minutes

- Lab 14: Creating Incident and Other Issues: 60 minutes

1. The completion of an Incident and Other Order will be completed on the console and the scan gun

PowerPoint 15: Cache Transfers: 20 minutes

- Lab 15: Cache Transfers: 45 minutes

PowerPoint 16: Incident Transfers: 15 minutes

- Lab 16: Incident Transfers: 30 minutes

PowerPoint 17: Managing Inventory Reservations: 15 minutes

- Lab 17: Managing Inventory Reservations: 30 minutes

PowerPoint 18: Handling Forwards: 15 minutes

- Lab 18: Handling Forwards: 30 minutes

PowerPoint 19: Handling Backorders: 15 minutes

- Lab 19: Handling Backorders: 30 minutes

PowerPoint 20: Receiving Returns: 25 minutes

- Lab 20: Receiving Returns: 90 minutes

1. Receiving returns on the scan gun is not currently available. This functionality will be developed at a later date.

PowerPoint 21: Refurbishment: 25 minutes

- Lab 21: Refurbishment: 90 minutes

PowerPoint 22: Printing Labels: 15 minutes

- Lab 22: Printing Labels: 15 minutes

PowerPoint 23: Generating Reports: 15 minutes

- Lab 23: Generating Reports: 15 minutes

PowerPoint 24: Billing Transactions: 15 minutes

- Lab 24: Billing Transactions: 15 minutes

PowerPoint 25: No PowerPoint

- Lab 25: No lab

PowerPoint 26: PowerPoint: 15 minutes

- Lab 26: Inventory Alerts-no lab

PowerPoint 27: Handling Alerts and Exceptions: 15 minutes

- Lab: 27: Handling Alerts and Exceptions: 15 minutes

PowerPoint 28: Counting: 20 minutes

- Lab 28: Counting: 60 minutes