

This Quick Reference Guide explains how to query the Alert Console for alerts specific to your node and how to save your query as a favorite search.

To query the Alert Console

- 1 On your **Home** page under **Alerts**, click **Alert Console**.
- 2 On the **search** panel, type **CACHEID** in the **Reference Name** text box.
- 3 In the **Reference Value** text box, type your **node ID**, and then click **Search**

- 4 To sort the list of search results, click the **column heading** of your choice on the **Alert List** screen, as appropriate.

In this example, the Alert List is sorted by Alert Type.

- 5 To further refine your search results, click the **Search** tab, click the **Queue** drop-down arrow, click to select the **Queue** of your choice, and then click **Search**

To save this query of the Alert Queue as a favorite search, perform the task on the next page, "To save your query as a favorite search."

Since favorite searches are user-specific, you must create your own!

Alert ID	Alert Type	Description	Queue	Priority	Assigned To User	Alert Status	Last Raised On	Incident No	Incident Name	Requested Delivery Date
2011031211013437729861	PlaceResourceRequestExternalReq	New Incident Received from ROSS: Incident CO-ARF-001072	NWCG_INCIDENT_SUCCESS	1	rreynoso	Closed	03/12/2011 10:01:33	001072	LEFTHAND CANYON	03/12/2011 00:00:00
2011031211013537729883	PlaceResourceRequestExternalReq	Bundle received from ROSS: Issue created successfully.	NWCG_ISSUE_SUCCESS	1	rreynoso	Closed	03/12/2011 10:01:25	001072	LEFTHAND CANYON	03/12/2011 00:00:00
2011031211015237729945	PlaceResourceRequestExternalReq	Bundle received from ROSS: Issue created successfully.	NWCG_ISSUE_SUCCESS	1	rreynoso	Closed	03/12/2011 10:01:56	001072	LEFTHAND CANYON	03/12/2011 00:00:00
2011031211040437780018	UpdateIncidentNotification	Processed Update Incident Notification for incident CO-ARF-001072 and year 2011	NWCG_INCIDENT_SUCCESS	1	rreynoso	Closed	03/12/2011 10:04:04			
2011031211055137780052	UpdateIncidentNotification	Processed Update Incident Notification for incident CO-ARF-001072 and year 2011	NWCG_INCIDENT_SUCCESS	1	rreynoso	Closed	03/12/2011 10:05:51			
20110312111153237780574	UpdateIncidentNotification	Processed Update Incident Notification for incident CO-ARF-001072 and year 2011	NWCG_INCIDENT_SUCCESS	1	rreynoso	Closed	03/12/2011 10:15:32			
2011031211171037780627	PlaceResourceRequestExternalReq	Bundle received from ROSS: Issue created successfully.	NWCG_ISSUE_SUCCESS	1	rreynoso	Closed	03/12/2011 10:17:10	001072	LEFTHAND CANYON	03/12/2011 00:00:00

By querying a specific Alert Queue, you can create favorite searches for specific transactions!



To save your query as a favorite search

- 1 Query the **Alert Console** to obtain the search results of your choice.
- 2 To save this favorite search in your **Queues**, click the **search** tab, and then click on the **search** panel.
- 3 On the **Save Search** dialog box, perform the following, and then click **Save**
 - in the **Search Name** text box, type the **name of your search**
 - to perform this search automatically from your **Home** screen, click the **Auto Execute** check box.

To display a favorite search

- A On your **Home** screen under **Favorites**, click the **link that corresponds to the favorite search** of your choice.
- B For a **favorite search** that is not saved to automatically execute, click **Search** on the **search** panel.

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The screenshot shows the SSSCAP 8x Alert List interface. On the left is a search panel with various filters. A red circle '1' highlights the 'Search' button. A red circle '2' highlights the 'Save Search' icon in the top right of the search panel. A 'Save Search - Webpage Dialog' box is open, showing a search name 'CLOSED INCIDENT SUCCESS ALERTS' and an 'Auto Execute' checkbox. A red circle '3' highlights the 'Auto Execute' checkbox. A red circle 'B' highlights the 'Search' button at the bottom of the search panel.

Alert ID	Alert Type	Description	Queue	Priority	Assigned To User	Alert Status	Last Raised On	Incident No
201103121101343779861	PlaceResourceRequestExternalReq	New Incident Received from ROSS	NWCG_INCIDENT_SUCCESS	1	rreynoso	Closed	03/12/2011 10:01:33	CO-ARF-001072
2011031211040497780018	UpdateIncidentNotification	Processed Update Incident Notification for incident CO-ARF-001072 and year 2011	NWCG_INCIDENT_SUCCESS	1	rreynoso	Closed	03/12/2011 10:04:04	
2011031211055137780062	UpdateIncidentNotification	Processed Update Incident Notification for incident CO-ARF-001072 and year 2011	NWCG_INCIDENT_SUCCESS	1	rreynoso	Closed	03/12/2011 10:05:51	
2011031211153237780571	UpdateIncidentNotification	Processed Update Incident Notification for incident CO-ARF-001072 and year 2011	NWCG_INCIDENT_SUCCESS	1	rreynoso	Closed	03/12/2011 10:15:32	
2011031412585537809839	UpdateIncidentNotification	Processed Update Incident Notification for incident CO-ARF-001072 and year 2011	NWCG_INCIDENT_SUCCESS	1	rreynoso	Closed	03/14/2011 11:58:55	
2011031818163937968468	UpdateIncidentNotification	Processed Update Incident Notification for incident CO-ARF-001072 and year 2011	NWCG_INCIDENT_SUCCESS	1	mmedina	Closed	03/18/2011 17:16:38	
20110318181835137270246	UpdateIncidentNotification	Processed Update Incident Notification for incident CO-ARF-001072 and year 2011	NWCG_INCIDENT_SUCCESS	1	mmedina	Closed	03/18/2011 17:53:50	

If you do not click the Auto Execute check box, the search panel displays every time you click that Favorite Searches link. The search panel will display the values you set for that Favorite Search, but you must click the Search button to complete the query.

The screenshot shows the SSSCAP 8x Home screen. The 'Queues' panel shows a table with search results. The 'Alerts' panel shows 'There are no open alerts assigned to you.' The 'Favorites' panel shows a list of saved searches, with 'CLOSED INCIDENT SUCCESS ALERTS' selected. A red circle 'A' highlights the selected favorite search.

Queue	Your	Total
	Open	Open
NWCG_INCIDENT_FAILURE	0	99
NWCG_INCIDENT_SUCCESS	0	177
NWCG_ISSUE_FAILURE	0	92
NWCG_ISSUE_SUCCESS	0	19