Executing Count Requests for Trackable Items

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To execute a count request for trackable items

1 Under **Menu**, double-tap **Count**.

2 On the next screen that displays, scan the **Location**.

Scanning the Location confirms that you are physically located at the correct location in the warehouse.

3 Scan the **Item ID** of the item at your current location.

4 On the next screen that displays, scan each **Trackable ID #** for the item in that location.

5 When finished scanning all trackable IDs for the item in that location, tap Go

The Inventory Status screen briefly appears.

6 To confirm that the quantity of all trackable IDs scanned matches the quantity of trackable IDs in this location for this item, tap Done

If you have additional items in the location to count, tap Go *on this screen and then continue the remaining counts for all items at the current location. If the count is different than you expect, tap* Rescan

7 When finished, tap Complete

To execute a count request for trackable items - *2nd and 3rd count*

A Under **Menu**, double-tap **Count**.

B On the next screen that displays, scan the **Location**.

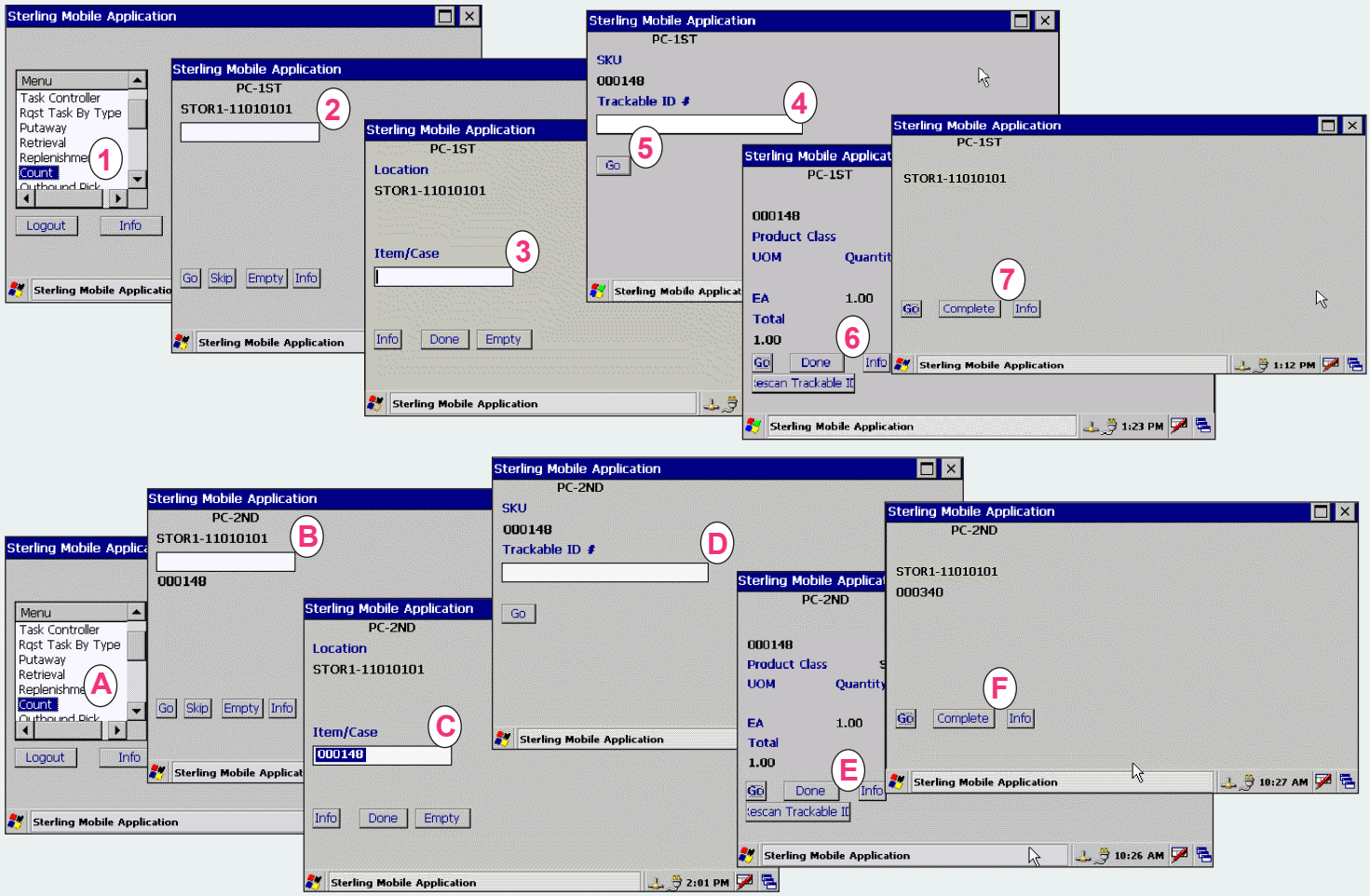
C Scan the **Item ID** to confirm that you are counting the correct item, and then tap Done

Be sure to count only this item as you complete this task!

D On the next screen that displays, scan all **Trackable ID #** for the item in that location, and then tap Go

E To confirm that all trackable IDs were scanned, tap Done

F Continue the remaining counts for all items at the current location, and then tap Complete

Once the No Open Tasks screen displays, tap Cancel *to return to the Menu.*

ICBS-R Helpdesk: 866-224-7677
email: helpdesk@dms.nwcg.gov