

To reprint a batch sheet

- 1 On the **Task** menu, click **Task Console**.
- 2 On the **Search** tab, search for the **batch sheet** of your choice using one or more of the following criteria
 - Activity Group
 - Task Type
 - Task Status
 - Start Task After
 - Reference Parameters.
- 3 To increase the number of records to be searched, type **200** in the **Max Records** text box.
- 4 Click **Search**

- 5 On the **Task List** screen, click to select the **BatchNo** of your choice.
- 6 On the **Batch Detail** dialog box, click **Print**
- 7 On the **Print** dialog box, perform the following
 - click the **Print Service Name** drop-down arrow, and then click to select **PIPrintTaskList**
 - click the **Printer Name** drop-down arrow, and then click to select the **printer** of your choice
 - in the **No. of Copies** text box, type the **number of copies**.
- 8 Click **OK**

The screenshot shows the SSCAP 8x software interface with several windows and dialog boxes. The main window is the 'Task Console' search screen. A search filter is applied, and the 'Max Records' field is set to 200. The 'Search' button is highlighted. The 'Task List' window displays a table of tasks with columns for Task ID, Task Type, Priority, Item ID, Quantity, Task Status, Source Location, Target Location, Primary Reference, Predecessor Task, and Assigned To User. A specific task is selected, and the 'Batch Detail' dialog box is open, showing details for a batch. The 'Print' button in the 'Batch Detail' dialog is highlighted. The 'Print' dialog box is also open, showing the 'Print Service Name' set to 'PIPrintTaskList', the 'Printer Name' set to 'CORIMK_HP_OFFICE_01', and the 'No. of Copies' set to 1. The 'OK' button in the 'Print' dialog is highlighted.

Task ID	Task Type	Priority	Item ID	Quantity	Task Status	Source Location	Target Location	Primary Reference	Predecessor Task	Assigned To User
121	RF Based Move Request	Normal	001066	5.00	Completed	STOR2-03090302	STOR2-16080302			blstsd
123	RF Based Move Request	Normal	000748	30.00	Completed	STOR1-03090302	STOR2-24170401			blstsd
124	RF Based Move Request	Normal	000748	30.00	Completed	STOR1-03090302	STOR2-24170401			blstsd
126	RF Based Move Request	Normal	000748	30.00	Completed	STOR1-03090302	STOR2-24170401			blstsd
440	RF Based Retrieval	Normal	000575	28.00	Completed	STOR2-24170401	V1-000001	BatchNo: 10000015		blstsd
424	RF Based Retrieval	Normal	000748	28.00	Completed	STOR2-24170401	V1-000001	BatchNo: 10000015		blstsd
350	RF Based Move Request	Normal	001062	1.00	Completed	RF1-1	STOR1-01090101			mmixon
429	RF Based Retrieval	Normal	000972	28.00	Completed	STOR2-24170401	V1-000001	BatchNo: 10000015		blstsd
521	RF Based Retrieval	Normal	003870	1.00	Completed	STOR2-28010302	V1-000001	BatchNo: 10000022		billard
526	RF Based Retrieval	Normal	000870	1.00	Completed	V1-000001	STOR1-11010101			dsankanebl
529	RF Based Move Request	Normal	000870	1.00	Completed	V1-000001	STOR1-11010101			dsankanebl
530	RF Based Move Request	Normal	000870	1.00	Completed	V1-000001	STOR1-11010101			dsankanebl
531	RF Based Move Request	Normal	000870	1.00	Completed	V1-000001	STOR1-11010101			dsankanebl
441	RF Based Move Request	Normal	000870	1.00	Completed	V1-000001	STOR2-28040302			mmixon
442	RF Based Move Request	Normal	000870	1.00	Completed	V1-000001	STOR2-28040302			mmixon
443	RF Based Move Request	Normal	000870	1.00	Completed	V1-000001	STOR2-28040302			mmixon
444	RF Based Move Request	Normal	000870	1.00	Completed	V1-000001	STOR2-28040302			mmixon
445	RF Based Move Request	Normal	000870	1.00	Completed	V1-000001	STOR2-28040302			mmixon

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