



Pick Tasks for Outbound Orders

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Retrieval pick tasks are for outbound shipments for incident/other issues, and are generated automatically when a shipment is created.

To pick the item from the pick location

- 1 Under **Menu**, double-tap **Retrieval**.
- 2 Scan the **Start Location**.

The Start Location identifies where you are in the cache so that the nearest putaway tasks can be suggested first.

- 3 Scan the **pick location**, and then tap **Go**

- 4 Scan the **Item ID**, type the **quantity**, and then tap **Go**

If all pick tasks have been completed, the next suggested deposit task displays on your screen.

- 5 Once all pick tasks have been completed, scan the **deposit location**, and then tap **Deposit All**

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The screenshots illustrate the following steps:

- Step 1:** The 'Sterling Mobile Application' menu is shown with 'Retrieval' selected and circled in red with a '1'.
- Step 2:** The 'Criteria' screen is shown with 'Start Location' highlighted and circled in red with a '2'. A 'Go' button is visible at the bottom.
- Step 3:** The 'Pick' screen is shown for item 'VAS-RETRO1' with 'Scan Qty' highlighted and circled in red with a '4'. Buttons for 'Go', 'Close Case', 'Close Plt', 'Deposit', and 'Exception' are visible.
- Step 4:** The 'Deposit' screen is shown for item 'VAS-RETRO1' with 'Deposit All' highlighted and circled in red with a '5'. Buttons for 'Exception' and 'Drop Offs' are visible.
- Step 5:** The 'Criteria' screen is shown with 'Start Location' highlighted and circled in red with a '2'. A 'Go' button is visible at the bottom.

